

**BUTLER COUNTY SAMI COURT PROGRAM
DESCRIPTION**

(SUBSTANCE ABUSE MENTAL ILLNESS)



COURT OF COMMON PLEAS
J. GREGORY HOWARD, JUDGE
315 High Street
Hamilton, OH 45011
(513) 785-5721
2020

TABLE OF CONTENTS

Preamble	2
Chapter 1: Policies and Procedures	2
Advisory Committee.....	2
Role of the Advisory Committee.....	2
Responsibilities of the Advisory Committee.....	2
Membership.....	3
Mission Statement.....	3
Goals and Objectives.....	3
Participation Agreement.....	4
Participant Handbook.....	4
Chapter 2: Target Population	5
Target Population.....	5
Legal Criteria.....	5
Clinical Criteria.....	5
Capacity.....	6
Chapter 3: Program Entry and Case Flow	7
Referral Process.....	7
Screening and Assessment.....	7
Sentencing.....	7
Probation Violation.....	8
Judicial Release.....	9
Conditional Release after NGRI.....	9
Non-Discriminatory Practices.....	10
Program Admission.....	10
Specialized Docket File Maintenance.....	10
Chapter 4: Treatment Team	11
Duties of Treatment Team Members.....	11
Specific Roles and Responsibilities.....	11
Treatment Team Meetings.....	14
Chapter 5: Participant Monitoring	16
Summary of Treatment.....	16
Phases.....	16
Residential Treatment.....	19
Status Review Hearings.....	20
Incentives.....	20
Sanctions.....	21
Chapter 6: Program Completion	23
Successful Completion.....	23
Unsuccessful Termination.....	24
Neutral Discharge.....	24
Inactive Status.....	25
Chapter 7: Substance Monitoring	26
Chapter 8: Professional Education	28
Supreme Court of Ohio Specialized Docket Practitioner Network.....	28
New Treatment Team Members.....	28
Program Operations Review.....	28
Chapter 9: Effectiveness Evaluation	29
Supreme Court Reporting Data.....	29
On-going Data Collection/Exit Survey.....	29
Appendix	30

PREAMBLE

The following is a *Program Description* of the Substance Abuse Mental Illness (SAMI) Court Program, a specialized docket adopted and administered by the General Division of the Butler County Common Pleas Court through its Office of Specialty Courts Programs under authority of Sup. R. 36.20-36.29, Specialized Docket Standards, Appendix I Rules of Superintendence and Loc R. 10.02. The Substance Abuse Mental Illness Judge, hereinafter Judge, shall preside over this specialized docket.

CHAPTER 1: POLICIES AND PROCEDURES

Advisory Committee

Partnerships are an essential component of the specialized docket Court model as they enhance credibility, bolster support, and broaden available resources. The specialized docket model is designed and dependant upon a strong team approach. The cooperation of multiple agencies and community organizations, otherwise known as the relevant parties, have come together to develop an agreement setting forth the terms of the specialty Court docket known as the SAMI (Substance Abuse Mental Illness) Court Program. This document is the result of collaboration, development, and review of SAMI by the Advisory Committee members.

Role of the Advisory Committee

In order to have a comprehensive and collaborative Program, the Judge formed an Advisory Committee. The Advisory Committee provides input into SAMI policies and operations. The Advisory Committee is comprised of key community stakeholders who are representatives of local agencies or persons whose participation in the effort is essential. The Advisory Committee also serves as the policy-making authority for SAMI.

Responsibilities of the Advisory Committee

In 1999, key officials and policy-makers came together to develop a specialized docket which would be known as SAMI. Following a comprehensive planning process, the group collaboratively developed, reviewed, and agreed upon the following items:

- Policies and procedures which define goals, objectives, target population, Program entry, and case flow;
- Roles and responsibilities of treatment team members;
- *A Participation Agreement* detailing the rights and responsibilities of the participant;
- Legal and clinical eligibility; and
- Successful, unsuccessful, and neutral discharge criteria.

The Advisory Committee, chaired and attended by the Judge, annually reviews the aforementioned items to evaluate the functionality of SAMI. The Advisory Committee also reviews financial expenditures, a sustainability plan, and community outreach for further advancement of SAMI.

Membership

The Advisory Committee shall consist of, but is not limited to the following:

- The CDAT Judge, the FNS Judge, the VTC Judge, and the SAMI Judge;
- The Court Administrator/Chief Probation Officer;
- The Specialty Courts Program Director/Coordinator;
- Representatives from the Butler County ADAS Board;
- Representatives from Community Behavioral Health, Inc;
- The Prosecutor;
- The Public Defender;
- Representatives from Law Enforcement Agencies;
- Representatives from Sojourner Recovery Services; and
- Representatives from the Child Support Enforcement Agency (CSEA).

The Advisory Committee may also consist of the following:

- Probation Officers;
- Representatives from the Butler County Mental Health Board;
- Representatives from the YWCA;
- Representatives from Ohio Department of Job and Family Services;
- Representatives from the Ohio Rehabilitation Services Commission;
- Representatives from Serve City; and
- Licensed Treatment Providers from Sojourner Recovery Services, Transitional Living Center, and/or Forensic and Mental Health Services, Inc.

Mission Statement

The mission of SAMI is to enhance public safety by preventing recidivism, while assisting participants in taking responsibility for their behavioral health issues. SAMI shall use effective, evidence-based interventions and treatments in a holistic, accountability-based, community-supported approach.

Goals and Objectives

Goal: Assist participants to lead a sober lifestyle while achieving stable mental health.

Objective: Participants shall abstain from abusing illegal drugs and prescription medications, which shall be monitored through random/observed drug testing.

Goal: Enhance the community and public safety by reducing recidivism.

Objective: Participants shall be supervised by the Adult Probation Department to ensure additional crimes are not committed.

Goal: Improve living circumstances of participants involved in the Program.

Objective: Participants shall receive ongoing psychiatric services/case management, obtain stable housing, establish pro-social relationships, and establish aftercare psychiatric services while in SAMI.

Participation Agreement

A *Participation Agreement* has been created detailing the rights and responsibilities of the participants in SAMI. The participant has a right to the detailed, written participation agreement outlining the requirements and processes of SAMI. The *Participation Agreement* includes the participant's right to request the attendance of defense counsel during the portion of the treatment team meeting concerning the participant.

Participant Handbook

A *Participant Handbook* has been created detailing SAMI requirements, rules, phases, incentives, sanctions, and termination criteria. The participant shall receive a written copy of the *Participant Handbook*.

CHAPTER 2: TARGET POPULATION

Target Population

SAMI serves Butler County residents convicted of a felony through the Butler County Court of Common Pleas, and for whom Court-monitored treatment and other services would enhance their ability to become productive and law-abiding citizens. A person interested in participating in SAMI must meet the legal and clinical criteria before admission into SAMI.

Legal Criteria

Written legal eligibility criteria is collaboratively developed, reviewed, and agreed upon by the Advisory Committee. In order to participate in SAMI, the offender must adhere to the following:

- The offender is a resident of Butler County, Ohio;
- The offender is convicted of a felony;
- The offender is eligible for community control;
- The offender is facing disposition, a probation violation, Judicial Release, or a conditional release after NGRI (Not Guilty by Reason of Insanity) on the instant offense;
- Should the offender meet all prior legal criteria, companion cases may also be ordered into SAMI;
- Consideration of prior criminal/supervision history; and
- Consideration of the circumstances of the instant offense.

Clinical Criteria

After determination of legal eligibility, clinical eligibility is considered. Written clinical eligibility criteria is collaboratively developed, reviewed, and agreed upon by the Advisory Committee. SAMI is an intensive program reserved for offenders who require more services than traditional community control can provide. Each case is reviewed individually, and potential participants are assessed as to the risk they pose to the safety of the community. In order to participate in SAMI, the offender must adhere to the following:

- The offender is diagnosed with a qualifying Severe Mental Disorder as identified in Screening and Assessment referenced in Chapter 3 (Program Entry and Case Flow); Qualifying Severe Mental Disorders are: Major Depressive Disorder, Bipolar Disorder, Schizophrenia, or Schizoaffective Disorder;
- Have a substance abuse issue as identified through Screening and Assessment referenced in Chapter 3 (Program Entry and Case Flow);
- The offender shall demonstrate a sincere willingness to participate in a long-term treatment process;
- The offender must not currently suffer from any acute health condition; and
- Consideration of social/family history.

Capacity

SAMI can effectively monitor and treat up to forty-eight (48) offenders at any given time. However, should the number of participants go over forty-eight (48), a co-facilitator would be coordinated as there will be no waiting lists for SAMI. Participants shall receive immediate psychiatric services, substance abuse treatment, case management, and probation supervision.

CHAPTER 3: PROGRAM ENTRY AND CASE FLOW

Referral Process

Identification of potential participants for SAMI is the first step for an offender to enter SAMI. Once the offender has been charged with a felony through the Butler County Court of Common Pleas, a referral may be done at any time throughout the Court proceedings. The procedure may be informal and could come from probation officers, pretrial officers, pre-sentence investigators, defense counsel, the prosecutor, case managers, or the Judge.

Screening and Assessment

The Butler County Adult Probation Department shall conduct a pretrial screen of the potential participant. A screen or treatment assessment shall be provided by programs or persons who are appropriately licensed and trained according to the standards of their profession. The screen shall serve as preliminary identification as to whether the offender meets the Legal Criteria as identified in Chapter 2 (Target Population). Specialty Courts staff shall then contact defense counsel in order for counsel to discuss SAMI with the offender. Counsel may then submit an application for SAMI. The application may be acquired through the Specialty Courts office or online through the Butler County Common Pleas website.

An offender may be sentenced into SAMI through one (1) or more of the following four (4) methods:

- Sentencing;
- Probation violation;
- Judicial Release; or
- Conditional Release after NGRI.

Sentencing

Once the pretrial screen has been conducted, and the application has been submitted to the Specialty Courts office, the case shall be monitored until there is an adjudication of guilt. Once guilt has been determined, a pre-sentence investigation (PSI) shall be done. A prompt assessment shall then be conducted by a licensed staff member of Community Behavioral Health, Inc. to determine the level of care needed (i.e. outpatient or residential). Should the offender demonstrate qualifying Severe Mental Disorder symptoms, a diagnostic assessment with the SAMI psychologist shall be conducted. All chemical dependency, mental health, and other programming assessments shall include available collateral information to ensure the accuracy of the assessment.

Prior to sentencing, the SAMI team shall review the case (using the PSI, the Community Behavioral Health, Inc. assessment, and the diagnostic assessment conducted by the SAMI psychologist) to determine if the offender is appropriate for SAMI. The SAMI Judge shall have discretion to decide admission into the Program. The written legal and clinical eligibility as identified in Chapter 2 (Target Population) does not create a mandatory right to participate in SAMI.

Information shall then be sent to the sentencing Judge stating whether the offender is appropriate for SAMI and if any special conditions are required.

At the time of sentencing, the offender (with counsel) shall review and sign the SAMI *Participation Agreement*. The offender shall sign an authorization for release of information form to provide for communication of confidential information, participation/progress in treatment, and compliance with the provisions of relevant law, including the “Health Insurance Portability and Accountability Act of 1996.” 42 U.S.C. 300gg-42, as amended, and sections 2151.421 and 2152.99 of the Revised Code.

The offender shall be given a copy of the *Participant Handbook*, promptly assessed and referred to any required services, and begin treatment as soon as possible.

Probation Violation

If the offender has been referred as the result of a probation violation, an application is to be submitted to the Specialty Courts office. The assigned probation officer and sentencing Judge shall be notified that an application for SAMI has been submitted. A prompt assessment shall then be conducted by a licensed staff member of Community Behavioral Health, Inc. to determine the level of care needed (i.e. outpatient or residential). Should the offender demonstrate qualifying Severe Mental Disorder symptoms, a diagnostic assessment with the SAMI psychologist shall be conducted. All chemical dependency, mental health, and other programming assessments shall include available collateral information to ensure the accuracy of the assessment.

Prior to the probation violation hearing, the SAMI team shall review the case (using the PSI, the Community Behavioral Health, Inc. assessment, probation violation report, and the diagnostic assessment conducted by the SAMI psychologist) to determine if the offender is appropriate for SAMI. The SAMI Judge shall have discretion to decide admission into the Program. The written legal and clinical eligibility as identified in Chapter 2 (Target Population) does not create a mandatory right to participate in SAMI.

Information shall then be sent to the sentencing Judge stating whether the offender is appropriate for SAMI and if any special conditions are required.

At the time of the probation violation hearing, the offender (with counsel) shall review and sign the SAMI *Participation Agreement*. The offender shall sign an authorization for release of information form to provide for communication of confidential information, participation/progress in treatment, and compliance with the provisions of relevant law, including the “Health Insurance Portability and Accountability Act of 1996.” 42 U.S.C. 300gg-42, as amended, and sections 2151.421 and 2152.99 of the Revised Code.

The offender shall be given a copy of the *Participant Handbook*, promptly assessed and referred to any required services, and begin treatment as soon as possible.

Judicial Release

At the discretion of the sentencing Judge, an application is to be submitted to the Specialty Courts office. The offender must be amenable to community control (i.e. not serving mandatory time). The sentencing Judge shall be notified that an application for SAMI has been submitted. A prompt assessment shall then be conducted by a licensed staff member of Community Behavioral Health, Inc. to determine the level of care needed (i.e. outpatient or residential). Should the offender demonstrate qualifying Severe Mental Disorder symptoms, a diagnostic assessment with the SAMI psychologist shall be conducted. All chemical dependency, mental health, and other programming assessments shall include available collateral information to ensure the accuracy of the assessment.

Prior to the Judicial Release hearing, the SAMI team shall review the case (using the PSI, the Community Behavioral Health, Inc. assessment, a conduct report from the Ohio Department of Rehabilitation and Corrections, and the diagnostic assessment conducted by the SAMI psychologist) to determine if the offender is appropriate for SAMI. The SAMI Judge shall have discretion to decide admission into the Program. The written legal and clinical eligibility as identified in Chapter 2 (Target Population) does not create a mandatory right to participate in SAMI.

Information will then be sent to the sentencing Judge stating whether the offender is appropriate for SAMI and if any special conditions are required.

At the time of the Judicial Release hearing, the offender (with counsel) shall review and sign the *SAMI Participation Agreement*. The offender shall sign an authorization for release of information form to provide for communication of confidential information, participation/progress in treatment, and compliance with the provisions of relevant law, including the “Health Insurance Portability and Accountability Act of 1996.” 42 U.S.C. 300gg-42, as amended, and sections 2151.421 and 2152.99 of the Revised Code.

The offender shall be given a copy of the *Participant Handbook*, promptly assessed and referred to any required services, and begin treatment as soon as possible.

Conditional Release after NGRI

If an offender has been found Not Guilty by Reason of Insanity (NGRI), that offender may be considered for the SAMI Court Program as part of a conditional release. A prompt assessment shall then be conducted by a licensed staff member of Community Behavioral Health, Inc. to determine the level of care needed (i.e. outpatient or residential). Should the offender demonstrate qualifying Severe Mental Disorder symptoms, a diagnostic assessment with the SAMI psychologist shall be conducted. All chemical dependency, mental health, and other programming assessments shall include available collateral information to ensure the accuracy of the assessment.

Prior to release, the SAMI team shall review the case (using the Community Behavioral Health, Inc. assessment and the diagnostic assessment conducted by the SAMI psychologist) to determine if the offender is appropriate for SAMI. The SAMI Judge shall have discretion to decide admission into the Program. The written legal and clinical

eligibility as identified in Chapter 2 (Target Population) does not create a mandatory right to participate in SAMI.

Information shall then be sent to the sentencing Judge stating whether the offender is appropriate for SAMI and if any special conditions are required.

At the time of the conditional release hearing, the offender (with counsel) shall review and sign the SAMI *Participation Agreement*. The offender shall sign an authorization for release of information form to provide for communication of confidential information, participation/progress in treatment, and compliance with the provisions of relevant law, including the “Health Insurance Portability and Accountability Act of 1996.” 42 U.S.C. 300gg-42, as amended, and sections 2151.421 and 2152.99 of the Revised Code.

The offender shall be given a copy of the *Participant Handbook*, promptly assessed and referred to any required services, and begin treatment as soon as possible.

Non-Discriminatory Practices

No offender shall be denied admission to SAMI based on race, color, religion, gender, sexual orientation, national origin, ancestry, age, citizenship, marital status, veteran’s status, or any disability.

Program Admission

Should the sentencing Judge order SAMI as a condition of community control, the offender shall sign the *Participation Agreement*, be directed to the Butler County Adult Probation Department to review the Conditions of Supervision, and immediately placed under reporting supervision to monitor compliance with Court requirements.

The offender shall then sign the release of information, be given a *Participant Handbook*, sign the SAMI *Drug Testing Policy*, and begin treatment as soon as possible. The offender shall be placed on the next available review Docket to appear before the SAMI Judge.

Specialized Docket File Maintenance

The Specialty Courts office shall maintain the SAMI files electronically on a secured network for the Butler County Court of Common Pleas. The SAMI files are to be accessible to Common Pleas Court employees that are part of the SAMI team.

All treatment team members are required to comply with Part 2 of Title 42 of the Code of Federal Regulations governing confidentiality of alcohol and drug abuse patient records. Recipients of any disclosures may only re-disclose within the scope of the signed Release of Information. The Release of Information authorizes disclosure of protected health information pursuant to the “Health Insurance Portability and Accountability Act of 1996.” 42 U.S.C. 300gg-42, as amended, and sections 2151.421 and 2152.99 of the Revised Code.

CHAPTER 4: TREATMENT TEAM

Duties of Treatment Team Members

1. The treatment team is responsible for the daily operations of SAMI.
2. Treatment team members agree to serve on the treatment team for a minimum of one (1) year.
3. Treatment team members agree to work with local community leaders to ensure the best interests of the community are considered.
4. Treatment team members should engage in community outreach activities to build partnerships that will improve outcomes and support SAMI sustainability.
5. SAMI incorporates a non-adversarial approach while recognizing the distinct role of the prosecutor and defense counsel.
6. Treatment team members engage in on-going communication including frequent exchanges of timely and accurate information regarding participant compliance. SAMI maintains on-going communication with treatment team members through e-mail, phone calls, faxes, weekly status reports, and weekly team meetings.
7. Mechanisms for decision-making and resolving conflicts among treatment team members have been established and are utilized. The Judge/Magistrate serves as the final decision-maker and shall resolve all conflicts.
8. Treatment team members shall maintain professional integrity, confidentiality, and accountability.
9. Treatment team members should make reasonable efforts to observe SAMI provider programs in order to have confidence in services provided and to better understand the treatment and programming process.
10. The treatment team works with the Advisory Committee to assess the team functionality, review all policies and procedures, and assess the overall functionality of SAMI.

Specific Roles and Responsibilities

The treatment team consists of the SAMI Judge (Chair), assistant prosecuting attorney, defense counsel, probation officers, licensed treatment providers, case managers, the Program nurse, the Program psychiatrist, the Program psychologist, and the Specialty Courts Director/Coordinator.

Below is a list of treatment team members and their responsibilities.

Judge

- Discretion to decide the admission into or termination from SAMI;
- Knowledgeable about treatment and programming methods and limitations;
- Leader of the treatment team;
- Decision-maker, especially concerning incentives, sanctions, phase advancement, and successful completion or termination;
- Final decision-maker who resolves conflicts among treatment team members;
- Attends treatment team meetings, monitors treatment progress, directs Court orders at status review hearings, issues incentives and sanctions, grants phase

- advancement, and approves participant's successful completion of, neutral discharge, or unsuccessful termination from SAMI; and
- Discusses progress with the participant at status review hearings.

[The Judge assigned to the SAMI Docket is Judge J. Gregory Howard.]

Assistant Prosecuting Attorney

SAMI incorporates a non-adversarial approach while recognizing the distinct role of the prosecutor in pursuing justice and protecting public safety and victim's rights. The prosecutor plays an active role in identifying eligible participants for SAMI in accordance with the SAMI written criteria. The assistant prosecutor typically does not attend treatment team meetings.

Defense Counsel

SAMI incorporates a non-adversarial approach while recognizing the distinct role of defense counsel in preserving the constitutional rights of the SAMI participant. Defense counsel plays an active role in identifying eligible participants for SAMI in accordance with the SAMI written criteria. The participant does maintain the right to request the attendance of defense counsel during the portion of the treatment team meeting concerning the participant. Defense counsel will be present at treatment team meetings and status review hearings to represent participants facing a probation violation hearing, graduated sanction, and any participant requesting representation.

Defense counsel's role includes:

- Assists with decision-making regarding participation in SAMI;
- Explains to the participant what rights are waived by entering the Program;
- Explains the possible sanctions that may be imposed;
- Explains the circumstances that may lead to termination; and
- Explains the effect that termination from SAMI may have on the participant's case.

Probation Officers

- Meets with participants regularly to discuss individualized Program goals and progress through SAMI;
- Attends treatment team meetings and status review hearings;
- Conducts office, home, and field visits;
- Monitors compliance with Court orders, community control rules, sanctions, and individualized treatment plans;
- Informs the treatment team whether Court orders, rules, sanctions, and treatment plans are followed;
- Conducts or coordinates random alcohol and drug tests, and reports the results to the treatment team;
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination; and
- Provides written documentation to the Judge for a possible termination.

Licensed Treatment Providers

- Anyone providing screening, assessments, and/or treatment for SAMI must be appropriately licensed and trained to deliver services;
- Treatment providers, whenever possible, shall maintain separate tracks for SAMI participants;
- Conducts diagnostic assessments, provides the clinical diagnosis, and develops the treatment plan;
- Provides documentation on a participant's progress in treatment and compliance with treatment plans, including treatment attendance and results of alcohol and drug tests;
- Attends treatment team meetings and status review hearings;
- During treatment team meetings, provides treatment updates and makes recommendations regarding treatment needs;
- Participates in discussions regarding incentives, sanctions, phase advancement, successful completion, and termination;
- Monitors service provider agreements and contracts; and
- Coordinates SAMI treatment team professional education.

Case Managers

- Meets with the participant on a regular basis;
- Visits the participant at home, school, or other locations;
- Assists the participant in the development, utilization, and coordination of the individualized treatment plan;
- Assists with transportation, housing, education, employment, obtaining medical care, family issues, training, and applying for government assistance;
- Makes referrals to other agencies;
- Provides documentation on the participant's progress;
- Conducts random drug and alcohol screens;
- Monitors participant medication compliance;
- Provides status reports for the treatment team meetings and status review hearings;
- Attends treatment team meetings and status review hearings; and
- Participates in discussions regarding incentives, sanctions, phase advancement, successful completion, and termination.

Program Nurse

- The SAMI nurse must be appropriately licensed and trained to deliver services;
- Monitors participant medication compliance;
- Assists participants with general health needs;
- Attends treatment team meetings and status review hearings;
- During treatment team meetings, provides medication/treatment updates and makes recommendations regarding medication/treatment needs; and

- Participates in discussions regarding incentives, sanctions, phase advancement, successful completion, and termination.

Program Psychiatrist

- The SAMI psychiatrist must be appropriately licensed and trained to deliver services;
- Discusses/identifies the mental health diagnosis of potential participants;
- Observes participant mental health and physical symptoms, and issues medications as needed;
- Monitors participant medication compliance;
- Attends treatment team meetings and status review hearings;
- During treatment team meetings, provides medication updates and makes recommendations regarding medication needs; and
- Participates in discussions regarding incentives, sanctions, phase advancement, successful completion, and termination.

Program Psychologist

- The SAMI psychologist must be appropriately licensed and trained to deliver services; and
- Discusses/identifies the mental health diagnosis of potential participants.

Specialty Courts Director/Coordinator

- Assists with identifying potential participants;
- Coordinates referrals and assessments as identified in Chapter 3 (Program Entry and Case Flow);
- Assists with decision-making regarding participation in SAMI;
- Maintains the daily operations of the SAMI Docket;
- Collects and maintains statistical information for SAMI;
- Gathers status reports from treatment and service providers to present to the treatment team;
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination;
- Creates reports for review and submission to funding sources;
- Ensures that treatment team members follow Program policies and procedures;
- Monitors service provider agreements and contracts;
- Plans and facilitates Advisory Committee meetings; and
- Coordinates SAMI treatment team professional education.

Treatment Team Meetings

Treatment team meetings shall take place weekly on Thursday commencing at 8:30 AM. This meeting is used to discuss participants currently in the Program, as well as participants on the SAMI Docket for that particular day. The Program psychologist shall also present potential new participants. Meetings shall be held at the Butler County Government Services Center, 315 High Street, Hamilton, Ohio.

Required attendees for the treatment team meeting include: SAMI Judge, Program psychiatrist, Program nurse, Program psychologist, probation officers, licensed treatment providers, case managers, and the Specialty Courts Director/Coordinator. Defense counsel will be present at treatment team meetings and status review hearings to represent participants facing a probation violation hearing, graduated sanction, and any participant requesting representation.

The Specialty Courts Director/Coordinator prepares and distributes (through e-mail) the treatment team schedule and Docket. The Specialty Courts Director/Coordinator shall also make the status reports available for treatment team members.

CHAPTER 5: PARTICIPANT MONITORING

Summary of Treatment

Participants can expect to be in SAMI for a minimum of fifty-two (52) to seventy-eight (78) weeks. However, this does NOT guarantee the participant will complete the entire Program within that time period. SAMI participants shall receive a treatment plan based on their individual needs. All provided services shall incorporate evidence-based strategies. Participants shall have prompt access to a continuum of approved treatment and rehabilitation services upon admission into SAMI. The SAMI Program maintains a current treatment plan and a record of activities for the participants. Treatment plans continue to develop throughout SAMI to reflect the participants' changing needs based on Program progress. Appropriately, licensed and trained individuals shall deliver services according to the standards of their profession. The SAMI treatment plans take into consideration services that are gender responsive, culturally appropriate, and effectively address co-occurring disorders. All provided services, including case plans, are appropriate and clinically necessary to the degree that available resources allow.

SAMI has currently partnered with the following agencies to provide services to participants: Community Behavioral Health, Inc., Talbert House (Serenity Hall), Turtle Creek, the River City Correctional Center, the Monday Program, and the Community Correctional Center (CCC), The Genesis Program, Greater Miami Services (GMS), Sojourner Recovery Services, Community Behavioral Health Mental Health Services, Ohio Department of Job and Family Services, Opportunities for Ohioans with Disabilities (OOD), Volunteers of America (VOA), YWCA, Serve City, and the Hope House. Many of these provide registration/intake, baseline alcohol and drug testing, assessment, development of treatment plans, case management, group therapy, individual treatment sessions, relapse prevention plans, aftercare plans, gender specific programming, programming to address co-occurring disorders, supportive housing, family therapy, and medication monitoring. These agencies shall collaborate with other community agencies to provide educational and vocational training, employment, individualized substance abuse programming, transportation, housing, domestic violence programming, parenting classes, and mental health services.

Phases

Phases are the steps in which a participant's performance and progress through SAMI are monitored. These phases are used as guidelines that can be modified to meet a participant's specific needs. SAMI incorporates four (4) phases of treatment: Phase 1 - Engagement, Phase 2 - Persuasion, Phase 3 - Active Treatment, and Phase 4 - Relapse Prevention. Participants are required to frequently report to the SAMI Judge and other treatment team members for compliance monitoring; assistance with treatment plans; and random, frequent and observed alcohol and drug testing.

At a minimum, the participant shall appear before the SAMI Judge weekly in the initial phase (Engagement). In subsequent phases, the participant shall appear regularly before the Judge. Phase advancement is based on individual performance, on a case-by-case basis, and as recommended by the treatment team. Progression through SAMI is based on the participant's performance in the treatment plan and compliance with SAMI rules.

Phase advancement is not solely based on pre-set timelines. Time between status review hearings may be increased or decreased based upon compliance with treatment protocols, Program rules, and overall observed progress. General criteria for phase advancement may include a participant's sobriety, mental health, progress in treatment, compliance with Court orders, and team recommendation.

Phase 1 (Initial Phase): Engagement

Engagement is the first phase of treatment, and it is designed to assist the participant in connecting with the Program itself. During this phase, the participant has the most contact with the Court by attending scheduled status review hearings weekly. The main focus of this phase shall be on getting the participant engaged with treatment and the SAMI program, medication management, daily structure, and building relationships with both staff and other clients as a foundation for progress. The offender shall work on education about chemical dependency, mental illness, issues of denial, hope, and communication. There shall be both individual and group sessions, with not only the participant, but family members as well. The case manager shall help start the process of getting certain entitlements: housing, food/medical card, clothing, applying for Social Security or referred to Opportunities for Ohioans with Disabilities (OOD) for employment services (if deemed appropriate), or any other needs.

Participant requirements for Phase 1 compliance include:

- Attending treatment sessions, appointments, and other activities as scheduled;
- Attending appointments with Program psychiatrist, and taking medication as prescribed;
- Attending status review hearings weekly;
- Attending meetings with case manager, Program nurse, and probation officer;
- Submitting to alcohol and drug testing at a minimum of two (2) times per week;
- Cooperating with random home visits;
- Cooperating with referrals for education, employment/disability and housing needs;
- Engaging in a sober support community;
- Abiding by the rules of SAMI, the SAMI *Participation Agreement*, community control, and the laws; and
- Committing no new criminal offenses.

Phase 2: Persuasion

Persuasion is the second phase of treatment. The process of moving from being a user to a non-user can be a complicated and long process. Individual and group treatment shall focus on motivational techniques to prepare the participant for Active Treatment. During this phase, the participant shall appear before the Judge once every two (2) weeks. There shall be continuing education for the participant and the participant's family, along with group support, medication management, focus on structure/schedule, and an emphasis on rehabilitation. At this point, it is hoped the participant recognizes that substance abuse and mental illness are problems in the participant's life. Consequently, the SAMI team

shall work with the participant towards abstinence and developing the tools required in Active Treatment.

Participant requirements for Phase 2 compliance include:

- Attending treatment sessions, appointments, and other activities as scheduled;
- Attending appointments with Program psychiatrist, and taking medication as prescribed;
- Attending status review hearings once every two (2) weeks before the Judge;
- Attending meetings with case manager, Program nurse, and probation officer;
- Continuing to submit to random alcohol and drug testing at a minimum of two (2) times per week;
- Cooperating with random home visits;
- Attending all appointments with OOD and all employment or vocational trainings as scheduled;
- Engaging in a sober support community and obtain a sponsor;
- Abiding by the rules of SAMI, the SAMI *Participation Agreement*, community control, and the laws;
- Committing no new criminal offenses; and
- Identifying long-term education, employment/disability, and housing goals.

Phase 3: Active Treatment

Active Treatment is the third phase of treatment. The objective is to eliminate substance abuse by the participant, and to maintain stable mental health. During this phase, the participant shall appear before the Judge once every three (3) weeks. The participant shall be involved in groups and individual treatment aimed at active problem solving, the benefits of treatment involvement, and self-help. As group support becomes increasingly important, the participant shall be encouraged to continue involvement in sober support community groups. There shall also be separate male and female groups to allow for support of gender related needs/expressions.

Participant requirements for Phase 3 compliance include:

- Attending treatment sessions, appointments, and other activities as scheduled;
- Attending appointments with Program psychiatrist, and taking medication as prescribed;
- Attending status review hearings once every three (3) weeks before the Judge;
- Attending meetings with case manager, Program nurse, and probation officer;
- Continuing to submit to random alcohol and drug testing at a minimum of one time per week;
- Cooperating with random home visits;
- Participating in a sober support community and maintaining relationship with a sponsor;
- Abiding by the rules of SAMI, the SAMI *Participation Agreement*, community control, and the laws;
- Committing no new criminal offenses;

- Continuing to work with OOD to complete employment and/or vocational training ;
- Obtaining long-term employment or securing Social Security;

Phase 4: Relapse Prevention

Relapse Prevention is the final phase of treatment, and not only serves as a consolidation of the prior phases of treatment, but as continued case management. During this phase, the participant shall appear regularly before the Judge until Transition. By this time, the case manager shall have assisted the participant in securing aftercare services to address medications, case management, and/or any other social services needed. Once the participant has transitioned out of SAMI, he/she will continue in Relapse Prevention, and the SAMI treatment team shall follow the participant's progress for three (3) months in order to monitor continued success.

Participant requirements for Phase 4 compliance include:

- Attending treatment sessions, appointments, and other activities as scheduled;
- Attending appointments with Program psychiatrist, and taking medication as prescribed;
- Attending status review hearings once every six (6) weeks before the Judge until Transition;
- Attending meetings with case manager, Program nurse, and probation officer;
- Continuing to submit to random alcohol and drug testing at a minimum of one time per week;
- Cooperating with random home visits;
- Engaging in a sober support community and obtaining a sponsor;
- Abiding by the rules of SAMI, the SAMI *Participation Agreement*, community control, and the laws;
- Committing no new criminal offenses;
- Paying Court costs, fines, and probation supervision fees on a regular basis;
- Taking steps towards obtaining a GED or High School Diploma;
- Secured long-term housing;
- Obtained long-term employment or secured Social Security; and
- Successfully Transition from SAMI.

Residential Treatment

Participants can be recommended for residential treatment at the time of assessment, sentencing, probation violation, Judicial Release, or any other time during treatment.

The residential treatment facilities used by SAMI are, but not limited to, Sojourner Recovery Services for Men, Sojourner Recovery Services for Women, Volunteers of America (VOA), and Talbert House Halfway House Programs (Serenity Hall, Turtle Creek, Pathways, The Genesis Program, Greater Miami Services (GMS), and others). If deemed necessary, participants may be required to complete treatment through the River City Correctional Center, the MonDay Program, or the Community Correctional Center

(CCC). Participants shall be given jail time credit for time served while in River City, MonDay or CCC.

Status Review Hearings

SAMI incorporates ongoing judicial interaction with each participant. Frequent status review hearings establish and reinforce SAMI policies, and ensure effective and efficient supervision of the participant. This allows the Judge to provide an explanation of responses to compliance and noncompliance, including the criteria for termination. Not all participants are required to appear at each status review hearing depending on their progress in SAMI.

Status review hearings shall take place weekly before the Judge every Thursday at 9:30 A.M. at the Butler County Government Services Center, 315 High Street, Hamilton, Ohio. At a minimum, the participant shall appear before the SAMI Judge weekly in the initial phase (Engagement). In subsequent phases, the participant shall appear regularly before the Judge. The weekly team meeting and the status review hearings are dependent upon the availability of the SAMI Judge.

Required treatment team attendees include: SAMI Judge, Program psychiatrist, Program nurse, probation officers, licensed treatment providers, case managers, and the Specialty Courts Director/Coordinator. Defense counsel will be present at treatment team meetings and status review hearings to represent participants facing a probation violation hearing, graduated sanction, and any participant requesting representation.

Participants shall adhere to a dress code for all SAMI appointments:

- No short shorts or miniskirts;
- No spaghetti straps or tank tops;
- No tops or dresses with cleavage exposing any portion of the breast;
- No halter tops or strapless tops/dresses;
- No skin tight pants, skirts, or shorts;
- No baggy pants;
- No see through clothing;
- No clothing that makes reference to drugs and/or alcohol; and
- No sexually suggestive clothing.

Incentives

Immediate, graduated, and individualized incentives govern the responses of SAMI to the participant's compliance. Incentives are individualized according to the specific treatment plan and directly related to the participant's achievements as certain milestones of the SAMI treatment plan are attained. Incentives are also tracked to ensure the participant is rewarded on a progressive basis.

The following are types of behaviors appropriate for incentives:

- Attending required Court appearances;

- Attending appointments with Program psychiatrist, and taking medications as prescribed;
- Attending required treatment appointments;
- Maintaining close and productive contact with case manager and/or Program nurse;
- Reaching individual treatment objectives;
- Abstaining from alcohol and drugs, as evidenced by negative drug testing results;
- Engaging in vocational or educational activities;
- Complying with the rules of SAMI, the SAMI *Participation Agreement*, community control, and the laws;
- Securing stable housing;
- Advancing in SAMI phases; and
- Accomplishing any other milestone identified by the treatment team.

The following are types of incentives:

- Encouragement and praise from the Judge;
- Ceremonies and certificates of progress, including advancement in SAMI phases;
- Reducing supervision contacts;
- Decreasing frequency of Court appearances;
- Reducing, suspending, or dismissing fines;
- Increasing or expanding privileges;
- Encouragement to increase participation in positive activities the participant finds pleasurable;
- Reducing jail days; and
- Transitioning from SAMI.

Sanctions

Immediate, graduated, and individualized sanctions govern SAMI responses to the participant's noncompliance. Graduated sanctions are used to help the participant conform behavior to Program requirements. Sanctions are crafted in an individualized and creative manner, as well as in a progressive manner based on the infraction. Sanctions are issued when there is noncompliance with either Program protocol or the treatment plan. Sanctions shall be used as a deterrent to negative behavior and to encourage future compliance. An adjustment in treatment services, as well as participation in community-based mutual support meetings, is based solely on the clinically informed interests of the participant. Incremental adjustments to the treatment plan made at the discretion of the Judge and the treatment team are not to be considered sanctions. However, failure to comply with treatment plan adjustments shall subject the participant to sanctions.

At the time of a positive drug test (which may include a test taken at admission to the Program), the treatment team may consider an adjustment in treatment and/or the possibility of sanctions. Any change in the treatment plan and/or sanctions are enforced and reinforced by the Judge.

A level of sanction is applied to each type of possible infraction. This type of planning ensures lesser infractions are met with lesser, more commensurate sanctions. Infractions

are also tracked, along with resulting sanctions, so that additional sanctions can be applied in a graduated manner.

The following are common types of infractions:

- Failure to attend Court appearances;
- Failure to attend appointments with the Program psychiatrist, and/or failure to take medications as prescribed;
- Failure to attend treatment/group sessions;
- Failure to follow SAMI rules;
- Failure to keep scheduled appointments with the probation officer, case manager, Program nurse, or any other treatment team member;
- Noncompliance with other requirements of the treatment plan;
- Failure to have his/her calendar at all SAMI appointments;
- Noncompliance with random alcohol and drug screens, testing positive for alcohol and/or drugs, or noncompliance with the *SAMI Drug Testing Policy*;
- Failure to comply with the *SAMI Participation Agreement*;
- Failure to comply with curfew as established by the treatment team;
- Failure to maintain confidentiality outside of treatment groups;
- Failure to improve troublesome behavior;
- Failure to complete community service hours;
- Failure to meet employment or vocational goals as determined by the treatment plan; and
- Failure to keep other appointments as scheduled, such as those for public benefit aid, health care benefits, housing assistance, etc.

The following are common types of sanctions:

- Warnings and admonishments from the Judge;
- Increasing frequency of alcohol and drug testing;
- More frequent Court appearances (weekly or bi-weekly reviews);
- Refusing specific requests, such as permission to travel;
- Denying additional or expanded privileges, or rescinding privileges previously granted;
- Increasing supervision contacts and monitoring;
- Issuing a no contact order with identified individuals;
- Individualized sanctions such as writing essays, reading books, or performing other activities to reflect upon unacceptable behavior;
- Imposition of suspended fines;
- Ordering community service;
- Ordering corrective thinking classes;
- EMHA (Electronic Monitored House Arrest) or SCRAM (Secure Controlled Remote Alcohol Monitoring) bracelets;
- Escalating periods of jail time;
- Filing of probation violation; and
- Unsuccessful termination from SAMI.

CHAPTER 6: PROGRAM COMPLETION

Successful Completion

Written successful completion criteria has been collaboratively developed, reviewed, and agreed upon by the Advisory Committee. Successful completion criteria serve as the guidelines used to identify how participants can successfully complete SAMI (Transition). In order to successfully complete SAMI, the participant shall demonstrate the compliant behavior and accomplishments listed below:

Compliant behavior may include:

- Demonstrating a period of abstinence from alcohol and drugs (evidenced by negative drug screens for a minimum of [90] days prior to completion of SAMI);
- Completing community service hours;
- Attending sober support group meetings;
- Obtaining a sober support sponsor;
- Demonstrating stable mental health and medication compliance;
- Displaying a change in thinking, attitude, and beliefs;
- Successfully completing treatment and programming;
- Obtaining/maintaining consistent employment, or securing social security;
- Demonstrating the ability to identify and eliminate criminal thinking patterns;
- Paying towards Court costs, supervision fees, and restitution (if applicable); and
- Writing an essay on how SAMI has affected the participant's life.

Accomplishments may include:

- Demonstrated a period of abstinence from alcohol and drugs (evidenced by negative drug screens for a minimum of [90] days prior to completion of SAMI);
- Relapse prevention plan established;
- Regular sober support attendance;
- Obtained a sober support sponsor;
- Demonstrated stable mental health and medication compliance;
- Completed community service hours;
- Completed any other SAMI requirements;
- Completed vocational or educational plans;
- Paid towards Court costs, supervision fees, and restitution (if applicable);
- Displayed responsibility for his or her behavior;
- Demonstrated stability in the community;
- Obtained/maintained consistent employment, or secured social security;
- Obtained/maintained stable housing; and
- Completion of treatment.

Upon review of the compliant behavior, and review of the participant's accomplishments, the treatment team may recommend successful completion. The Judge has final discretion to determine when the participant shall successfully Transition from SAMI.

Upon successful Transition from SAMI, the participant shall attend a ceremony hosted by the Court and receive a Certificate of Completion.

Unsuccessful Termination

Written unsuccessful termination criteria has been collaboratively developed, reviewed, and agreed upon by the Advisory Committee. Unsuccessful termination criteria serve as the guidelines used to identify how participants can be unsuccessfully terminated from SAMI. The SAMI Judge has final discretion in determining termination from the specialized docket.

Criteria for unsuccessful termination from SAMI include:

- On-going noncompliance with treatment;
- Continued use of illegal substances;
- A verified positive confirmation from a contested drug screen;
- Noncompliance with prescribed medications;
- Noncompliance with confidentiality;
- On-going noncompliance with SAMI rules, the SAMI *Participation Agreement*, or the rules of community control;
- Absconding from community control supervision;
- New criminal convictions;
- Continued SAMI infractions resulting in graduated sanctions; and
- A probation violation hearing.

Neutral Discharge

Written neutral discharge criteria has been collaboratively developed, reviewed, and agreed upon by the Advisory Committee. Neutral discharge criteria serve as the guidelines used to identify how participants can be neutrally discharged from SAMI. The SAMI Judge has final discretion in determining termination from the specialized docket.

A participant may be neutrally discharged from SAMI if the participant is no longer capable of completing SAMI as a result of any of the following:

- A serious medical condition;
- Death;
- Other factors that may keep the participant from meeting the requirements for successful completion; and
- Discretion by the SAMI Judge to determine if the participant is no longer appropriate for SAMI.

Upon neutral discharge from SAMI, the Judge shall determine the level of community control supervision.

Inactive Status

SAMI has an inactive status for participants who meet any of the following:

- Placed in a residential facility (Community Based Correctional Facility) and cannot be transported for status review hearings;
- Serving time in a local or state jail facility for another county/jurisdiction; and
- Absconded from community control supervision.

CHAPTER 7: SUBSTANCE MONITORING

Substance abuse monitoring for SAMI will be part of the individualized case plan for participants in SAMI. A participant shall submit to random, frequent, and observed alcohol and drug screens while in SAMI. Testing positive shall result in a sanction. Failure to submit to testing, submitting an adulterated sample, submitting the sample of another individual or diluting the sample is treated as a positive test and immediately sanctioned.

Testing may include PassPoint ocular scans, instant urinalysis screens, SCRAM, portable breathalyzers, use of scientifically validated technology for ethyl alcohol, or other devices that are deemed reliable. PassPoint ocular scans and urine screens test for many common substances including the participant's substance of choice. All testing shall be recorded and maintained for each participant for the duration the participant is in SAMI.

In addition to the PassPoint ocular scans, SAMI utilizes instant urine screens and other types of testing that allow for laboratory confirmation testing. Upon a positive test result, the participant shall be confronted with the result and given the opportunity to either sign an admission form or contest the positive test. If contested, the test shall be sent to a certified laboratory for confirmation. While waiting for the laboratory results, sanctions are not issued. However, if the test returns a positive confirmation, then a more severe sanction, which could result in a probation violation, and/or unsuccessful termination from VTC, may be issued based on deception and the use of substances. The laboratory fee for a confirmed positive may be applied to the participant's court costs.

The results of substance monitoring tests will be provided to the appropriate treatment team members. The Judge shall be immediately notified if/when the participant fails to submit to a test, submits an adulterated sample, submits the sample of another individual, or dilutes the sample. The participant shall be ordered to appear before the Judge on the next available status review hearing Docket so that sanctions can be immediately issued.

At the time of a positive drug test (which may include a test taken at admission to the Program), the treatment team may consider an adjustment in treatment and/or the possibility of sanctions. Any change in the case plan and/or sanctions are enforced and reinforced by the Judge.

SAMI participants are required to comply with the following Substance Abuse Monitoring protocols:

The participant will submit to an instant urine screen to ensure the individual is negative of all substances. The individual will then be entered into the PassPoint ocular scan and passive breath test system for a baseline test result. The participant will also be assigned a color group. The participant will be randomly selected by the PassPoint system to report for a scan/test at a minimum of two (2) times per week while in Phase 1 (Engagement) and a minimum of one (1) time per week while in the remaining phases. In addition to the minimum required number of tests, the participant may randomly be selected for more frequent scans/tests.

Participant responsibilities include the following:

- Call the PassPoint ocular scan system voicemail daily between 6:00 A.M. and 8:00 A.M.;
- If the participant's assigned color has been selected, the participant is to report to the Butler County Department of Court Services located at 824 South Martin Luther King Jr. Blvd., Hamilton, Ohio at the designated time to submit to the PassPoint ocular scan;
- Submit an instant urine screen if upon PassPoint ocular scan and passive breath test the PassPoint system determines the participant is a high risk for substance use;
- Provide information regarding prescription medications to the assigned probation officer.

Any member of the treatment team who conducts a urine screen shall comply with Section 5.20 (Drug Testing Policy and Procedure) of the Butler County Department of Court Services Policy and Procedure Manual. The treatment team member shall immediately notify the probation officer of the outcome of any and all tests. The Judge shall be immediately notified when a participant fails to submit to a test, submits an adulterated sample of another individual, or dilutes the sample. The participant shall be ordered to appear before the Judge on the next available status review hearing Docket so that sanctions can be immediately issued.

CHAPTER 8: PROFESSIONAL EDUCATION

Opportunities for professional education for all members of the treatment team are provided annually.

An interdisciplinary, continuing education plan includes training on a variety of topics such as:

- The specialized docket model;
- Specialized docket processes;
- Best practices in substance abuse and mental health services;
- Drug trends, and alcohol and drug testing;
- The non-adversarial approach of the specialized docket model for counsel; and
- Training on community resources.

Supreme Court of Ohio Specialized Docket Practitioner Network

All treatment team members shall have the opportunity to attend the Supreme Court of Ohio's Specialized Dockets Practitioner Network Annual Conference. The Judge and the Specialty Courts Director/Coordinator agree to participate in the Supreme Court of Ohio Specialized Dockets Practitioner Network, and attend at least one (1) sub-network meeting held at the Supreme Court of Ohio. All treatment team members shall receive the Specialized Dockets Newsletter. In addition to the Specialized Dockets Practitioner Network Annual Conference, the Specialized Dockets Section offers several training opportunities throughout the year that include free continuing education accreditation in several disciplines.

New Treatment Team Members

The Specialty Courts Director/Coordinator shall meet with each new treatment team member and provide a brief overview of SAMI. In addition, new treatment team members shall receive a copy of the *Program Description*, the *Participant Handbook*, and the *Participation Agreement*. New treatment team members shall also receive training from the agency they serve regarding the role of that agency in SAMI. Whenever possible, new treatment team members shall have an opportunity to observe the weekly treatment team meetings and status review hearings with the person they are replacing. The Specialty Courts Director/Coordinator shall arrange any additional training that is deemed necessary for the new treatment team member.

Program Operations Review

The Advisory Committee shall review the overall functionality of SAMI every two (2) years. During the review, the Advisory Committee shall review all policies and procedures of SAMI. The Specialty Courts Director/Coordinator shall provide the Advisory Committee with the data necessary to conduct the review.

CHAPTER 9: EFFECTIVENESS EVALUATION

Supreme Court Reporting Data

SAMI shall comply with reporting data as required by the Supreme Court of Ohio. This data may be used to assess compliance with the Standards as set forth in Standard 12 of Sup. R. 36.20-36.29, Appendix I (Specialized Docket Standards).

On-going Data Collection/Exit Survey

SAMI shall engage in on-going data collection in order to evaluate whether or not SAMI continues meeting its goals and objectives.

Data collection is an on-going process. Data shall be collected by the Specialty Courts Director/Coordinator and by providing agencies. The Specialty Courts Director/Coordinator shall maintain data as directed by the Judge including, but not limited to, the number of participants not qualifying for entrance into SAMI; the number of participants terminated successfully, unsuccessfully, or neutrally discharged; and the current number of participants active in SAMI. Providing agencies shall also maintain data as required by funding sources.

Upon completion of SAMI, each participant shall complete an anonymous exit survey. As data and surveys are collected, all identities shall remain anonymous and not be included in the data collection. The Advisory Committee, as part of the functionality review, shall utilize the data collected.

APPENDIX

Standard forms and materials utilized by SAMI comprise a part of the *Program Description*. Set forth below is a list of those materials:

1. Local Rule 10.02;
2. Advisory Committee Roster;
3. Specialty Courts Application;
4. SAMI *Participation Agreement*;
5. Section 5.20: Drug Testing Policy and Procedure;
6. Sample Authorization for Release of Information Form;
7. Sample of weekly Status Review Hearings Report;
8. SAMI Team Roster;
9. SAMI *Participant Handbook*;
10. SAMI *Drug Testing Policy*; and
11. SAMI Exit Survey.