



IN THE COURT OF COMMON PLEAS
BUTLER COUNTY, OHIO

Transcript Request

- Audio CD - no cost CD(s) rec'd by: _____ Date: _____
- Standard Transcript - cost is \$4 per page and will be completed within 15-20 calendar days
- Expedited Transcript - cost is \$7 per page and will be completed within 14 days

Date of Request: _____ Case Number: _____

Requesting Party: _____

Phone Number: _____

Email Address: _____

Indigent Defendant: No Yes

Case Caption

Plaintiff: _____

VS

Defendant: _____

Filed in Court of Appeals: No Yes, Court of Appeals Case Number: _____

Type of Hearings

Date: _____ Hearing Type: _____

Date: _____ Hearing Type: _____

Date: _____ Hearing Type: _____

Judge: _____

Additional Information:

Please Remit to:

Butler County Common Pleas Court Administrative Offices
315 High Street, 3rd Floor
Hamilton, Ohio 45011
(513) 785-6550 office (513) 785-5719 fax
Email: courtadmindcal@butlercountyohio.org

For Internal Use Only

Date received: _____ via: Email Fax Walk-In Evidence: Yes No

Payment to be made by The Butler County Court of Common Pleas:

The undersigned hereby approves payment from account number 01004160.531060 for the reason a transcript was prepared for an indigent criminal defendant for whom appointed counsel was assigned.

Judge

Date