

**APPENDIX F (L.R. 4.24, fka 4.11)**

**COURT OF COMMON PLEAS  
BUTLER COUNTY, OHIO**

**Plaintiff(s),** : **CASE NO.:**  
: :  
: :  
**vs.** : :  
: :  
: : **ORDER FOR MEDIATION**  
: :  
**Defendant(s).** :

This case has been ordered to mediation by the Butler County Court of Common Pleas in accordance with Loc.R. 4.24.

Mediation will not affect trial or pre-trial dates.

Counsel are asked to expedite discovery in cases selected for mediation. Maximum preparation makes lawsuits more amenable to mediation.

\_\_\_\_\_ will be the mediator.

Pursuant to Civ.R. 16, all parties will have their clients present for mediation(\*). Insurance company representatives, who have decision making authority, must also be present. If an insurance company representative is present, an insured need not be present unless the insured's permission or concurrence is required for settlement.

Your mediation must be completed by \_\_\_\_\_. The mediator shall contact the attorneys to schedule a time and location for the mediation.

\_\_\_\_\_  
Judge

**(\*) Notice:**

L.R. 4.24(E) reads in part: [A]ll parties shall have their clients present at mediation. ... The failure to have all parties present or mediation will result in the cost of mediation being assessed against the appropriate party.  
L.R. 4.24 (D) reads in part: If a case is settled after it has been set for mediation, but prior to the date of the hearing, the court administration office and the mediator must be notified of the settlement. Failure to comply with this notice requirement will result in the cost of mediation being assessed as a cost of the action.